
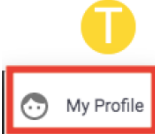










REMO CHEAT SHEET

JOIN	
cell phones or tablets	Use a laptop or desktop computer for Remo. Remo does NOT work on cell phones or tablets!
	Use the Chrome browser for best performance
SET UP YOUR PROFILE	
	Click on your picture/initial on the floor OR in the upper right hand corner Click on the pencil to edit your profile. You can add a headline, company, photo, website and LinkedIn. Tip: to grab the right size photo , right click on your photo on LinkedIn, save it to your desktop and then upload it to Remo
AT THE TABLE	
	To interact with your table mates , turn on your microphone and video using the icons at the bottom left of your screen. (If you need to step away , turn off both the mic and cam—you won't be visible to others)
 Tile View	To see everyone at your table , turn on tile view in the lower left of the navigation bar. These table meetings are private with just tablemates.
 Back to Floor	To exit tile view , click Back to Floor
	To move to another table , double click on any open seat. Note that during the formal parts of our program, we'll ask you to move to the assigned seat you've been given.
 Chat	To communicate with anyone or everyone , click on the Chat icon on the bottom bar to send a private or public message.
TROUBLESHOOTING	
	If you're having trouble , click to Refresh your browser
R	If the floor plan moves off your screen , Reset it: Windows: hold down Control + Shift + R Mac: CMD + Shift + R
 HELPEDESK	If you need more help , visit our Help Desk in the upper right hand of the screen or text 781-706-0654
	If you need to contact Remo support , use the icon in the lower left hand of the screen
More Questions?	Check out https://remo.co/remo-101/ or https://remo.co/remo-tutorials/